

CITY OF MERCER ISLAND

COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | www.mercerisland.gov



INTAKE SCREENING REQUEST FORM

TO INITIATE AN INTAKE SCREENING

Step One: Upload all Application Submittal Documents (including this form) to the [Mercer Island File Transfer Site](#).

Detailed instructions for the upload are available on the next page.

Step Two: Upon Receipt of the Submittal Documents, City Staff will schedule the Screening and Request the Intake Screening Fee of \$750 via email. Note – this is the minimum fee for an Intake Screening. Additional fee will be requested at the hourly staff rate if staff time exceeds the minimum hours set forth in the Fee Schedule.

PROJECT INFORMATION

Name of Owner Dan and Kelley Piha **Owner Address** 3745 77th Ave SE, Mercer Island, WA

Owner Email danpiha@gmail.com **Owner Phone** 206 790 7752

Project Address 3745 77th Ave SE, Mercer Island, WA 98040 **Parcel #** 5458800500

Project Description Demo/Rebuild SFR with ADU

Will you be expanding the building footprint by 500 square feet or more? YES _____ sq. ft NO

Will there be a net increase of the impervious surface by 500 square feet or more? YES NO

Will you be altering within a critical area or buffer? YES NO

Will you be modifying more than 40% of the existing exterior wall? YES NO

Are you applying concurrently for a Land Use action? YES NO

If so what is your project #(s) and type(s)? ADU

PROJECT CONTACT

Name Gary Upper **Phone** 425 281 2706

Email gary@JayMarchomes.com

Please note that there are no longer in person Intake screenings

SIGNATURE OF OWNER OR REPRESENTATIVE

FOR CITY USE ONLY

FEE PAID \$ _____ **DATE PAID** _____ **PERMIT #** _____

WEEK OF SCHEDULED SCREENING _____